

Engage Premises, Health and Safety Committee Meeting Agenda

20th September 2017 @ 16.30

Lingwood School, School Road, Norwich NR13 4TJ

1.0	Welcome, Apologies and Absences	
2.0	Declarations of Interest	
3.0	Previous Minutes – 19/7/17	ATTACHED
4.0	Matters Arising	
5.0	Election of Committee Chair	
6.0	ToR 2017-18	ATTACHED
7.0	Premises Manager Report	ATTACHED
8.0	Capital Expenditure	
9.0	Asset Checks- (Finance Handbook Sept 2017) Owned vehicles (Minibuses Rosebery and Locksley;Tax,MOT,Service,Insurance)	
10.0	Policies; Health and Safety- under review	
11.0	Parking at Work	ATTACHED
12.0	Governor Training	
13.0	AOB (not for items requiring a lengthy discussion, decision or vote)	
14.0	Folder Scrutiny- folders (legionella, fire risk, asbestos, building and H+S checklist) and LY visit Minutes	ATTACHED
15.0	DDA check - see LY access plan	ATTACHED
Date of Next Meeting: 18/10/17 at Locksley; 1630		